

Terms and Conditions

The Raman Kant Munjal Foundation takes your privacy seriously and treats all financial information about any transaction you have with the Foundation as highly confidential. In addition, Raman Kant Munjal Foundation does not share e-mail addresses or phone numbers of any of our donors or constituents

The Foundation deeply values all contributions to sustain our mission. To protect the privacy of our donors and their special relationship with Raman Kant Munjal Foundation, we maintain the following policies:

- We may request personal information online, such as name, address, phone number, email address, and credit card number ONLY for the purposes of accepting donations to The Raman Kant Munjal Foundation.
- We will not release or use this information for any other purpose unless we have your consent.
- We do not trade or sell your personal information with other organisations.
- We offer donors the option to be recognised anonymously.
- Donors may request, at any time, to not receive our solicitations.
- Donors may request to not receive certain mailings, such as our newsletter.
- We do not track, collect or distribute personal information entered by those who visit our website.
- Personal information stored in The Raman Kant Munjal Foundation database is protected with a secured login with authentication, assignment of a unique ID to each person with computer access, regular pass code changes, and user IDs are deactivated or terminated as needed.

To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organisations and causes they are asked to support, we assure the following :

- To be informed of the foundation's mission, of the way the foundation intends to use donated resources, and of its capacity to use donations effectively for their intended purposes
- Donations contributed will be used to meet the cost of Relief feeding operations of the Org. In case of any excess funds at the end of a relief service, the funds are directed to other social activities undertaken by the foundation.
- To have access to the foundation's most recent financial statements
- To receive appropriate acknowledgment and recognition
- To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law

- To expect that all relationships with individuals representing the foundation to the donor will be professional
- To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors
- To have the opportunity for their names to be deleted from mailing lists that the foundation may intend to share
- To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers

Donation refund policy

Raman Kant Munjal Foundation follows a reliable refund policy to let our donors feel privileged about their association with us. We take utmost care about processing donations as per the mandates signed by our donors in the donor forms, both offline and online. But in case of an unlikely event of an erroneous deduction, The Raman Kant Munjal Foundation will respond within 7 working days from the date of receiving the complaint from donor. The timely refund of the wrongly deducted amount will depend on type of card used during transaction. We would require a proof of erroneous deduction of the donation amount and a written communication for refund from the donor within two days after donation.

- In such cases if the receipt already has been issued, then the Donor need to return the original receipt at our official address.
- In the case of tax exemption certificate already issued, refund will not be possible.

We can be contacted for refund request through the following:

The Raman Kant Munjal Foundation
 67th KM Milestone, Delhi-Jaipur Highwar,
 Village Sidhrawali,
 Gurugram – 122413
 Haryana
 India
 Ph: 91-9254345600
 E-mail: info@rkfoundation.org

What information we collect

We use personal information collected from donors for the purposes of processing payments and communicating with donors about Raman Kant Munjal Foundation as well as conducting the fundraising and other operations of Raman Kant Munjal Foundation. This information may include name, amount donated, address, telephone number, donor comments, e-mail address, and any other personal information provided to us (“Donor Data”). For donations by check, Donor Data also includes the data visible on the check.

Information from Payment Processors and Other Service Providers: Payment processors allow donors to give electronically using a payment services account, a credit card, or other payment method. These processors collect certain information from donors, and you should consult their privacy policies to determine their practices.

To provide donors the best possible experience, we work with service providers and may share Donor Data and other information with, or have it transmitted through, them. Such service providers include, for example, collocation facilities and bandwidth providers as well as organisations that help non-profit organizations with fundraising.

How we use that information

Donor Data may be used for these kinds of purposes:

- Distributing receipts and thanking donors for donations
- Informing donors about upcoming fundraising and other activities of Raman Kant Munjal Foundation
- Internal analysis, such as research and analytics
- Record keeping
- Reporting to applicable government agencies as required by law
- Surveys, metrics, and other analytical purposes
- Other purposes related to the fundraising operations

Anonymous donor information may be used for promotional and fundraising activities. Comments that are provided by donors may be publicly published and may be used in promotional materials. We may use available information to supplement the Donor Data to improve the information we use to drive our fundraising efforts. We may allow donors the option to have their name publicly associated with their donation unless otherwise requested as part of the online donation process.

We use data gathered for payment processors and other service providers only for the purposes described in this policy.

Contact us

If you have questions about this Donor Privacy Policy or requests about the status and correctness of your donor data, please contact

If you have any questions about our Privacy Policy, you may contact us at:

The Raman Kant Munjal Foundation
67th KM Milestone, Delhi-Jaipur Highwar,
Village Sidhrawali,
Gurugram – 122413
Haryana
India
Ph: 91-9254345600
E-mail: info@rkfoundation.org

Security

We are committed to protecting donor personal information from unauthorised access, alteration, disclosure, or destruction. Among other things, we undertake a range of security practices, including measures to help secure web access to sensitive data and undertake efforts to address security vulnerabilities for various tools and databases.

Other Disclosures

We may disclose information when required by law; when needed to protect our rights, privacy, safety, property, donors, or users; and when necessary to enforce our terms of service.

Updates

We may change the Donor Privacy Policy from time to time. Any and all changes will be reflected on this page. Substantive changes may also be announced through the standard mechanisms by which we communicate with our users and community. You should periodically check this page for any changes to the current policy.

Data Retention

We seek to retain donor-related information only as needed to fulfil the purposes described in this policy unless a longer retention period is required by law or regulations. For example, tax laws in the India may require the Foundation to keep contact information and contribution level of donors on file.

Rights

You have certain rights with respect to the information we collect about you. Upon request, we will tell you what information we hold about you and correct any incorrect information. We will also make reasonable efforts to delete your information if you ask us to do so, unless we are otherwise required to keep it.